BCDA College of Pharmacy & Technology **78, Jessore Road (S), Hridaypur, Barasat, Kolkata- 700127**		Mandatory **ENCLOSURE LIST** for admission, (**For first Year**) Enclose with the Admission & Declarations forms (AVAILABLE IN PROSPECTUS) (***At the time of Physical Reporting at College Office)	

SL No	Document Submit At the time of Physical Reporting at College Office	Number of sets ***For Admission	Type of Attestation/Others
1	**Admit & Mark sheet of Madhyamik/Class 10**	**One set**	**Attested by HM/Principal of last attended school/Gazetted Officer**
2	**Admit & Mark sheet of H.S./Class 12**	**One set**	
3	**Allotment Card, Rank Card and WBJEE or JEE main admit card**	**One set**	**Submit Completely readable self attested copy (keeping one copy for future works)**
4	**Caste Certificate (SC/ST/OBC)**	**One set**	**Attested by HM/Principal of last attended school/ Gazetted Officer**
5	**Net banking transaction Slip / e-Challan receipt copy (candidate copy)**	**One set**	**Submit in Original (keeping attested photocopy for future)**
6	**Recent Photograph**	**Passport Size- 4 nos.**	**01 photograph must be attested by HM/Principal of last attended school/ Gazetted Officer, for pasting on the admission form**
7	**Domicile Certificate (As per WBJEEB format)** (Govt. online/offline format is also acceptable)	**One set**	**Attested by HM/Principal of last attended school/ Gazetted Officer**
8	**Conduct / Character Certificate (From the institute last attended)**	**One set**	**Submit in Original copy, keeping photocopy for future works**
9	**Blood Group Certificate**		
10	**Medical fitness Certificate**		
11	**Vision fitness Certificate**		
12	**Anti-Drug Declaration Form+**		
13	**Certificate in proof of residential address (Aadhar Card)**	**One Set**	**Attested by HM/Principal of last attended school/ Gazetted Officer**
14	**++Offline Anti-ragging Affidavits as per format+ (Both Guardian's & Student's with signatures)**	**++two set for Guardian and two set for students**	**Submit in Original (at the time of admission and Registration process also) (Keeping attested photocopy for future)**
15	**Income proof Certificate Format+** (Govt. online/offline format is also acceptable)	**One set**	**Submit in Original And Issued by Govt. officers as noted there in**
16	**Prospectus (Along with admission from)**	**Rs 1000/-**	**Pay by cash**
17	**Demand Draft / Pay Order (For details call at account section)**	*Cash will not be accepted at any point of time of the four years of academic period, other than MAKAUT fees.*	

++One set must be submit at the time of MAKAUT online registration process.

+Format Available in college website- link: https://www.bcdapt.com/hridaypur/admission/admission-related-documents/

Note: Admission aspirants are requiring summiting (after physical admission process) the hard copy (self attested) for MAKAUT online registration process

SL No	Documents*	Type of Attestation
1	**Allotment Card** [when applicable]	**Self Attestation**
2	**Rank Card**	
3	**Admit Card of Madhyamik**	
4	**Domicile Certificate (As per WBJEEB format)** (Govt. online/offline format is also acceptable)	
5	**Aadhar Card**	
6	**Cast Certificate (ST/SC/OBC)** [when applicable]	
7	**H.S. Mark Sheet**	